UNE Online
UNIVERSITY OF NEW ENGLAND

Supervisor Endorsement

Dear Colleague:

As part of the application to UNE's Certificate of Advanced Graduate Study, we ask the applicant's supervisor to review the types of academic work that will require some level of support from you.

_____ has listed you as her/his supervisor.
Applicant Name

Through coursework and field-based projects, students will explore the following:

- School reform & Educational initiatives
- Supervision and evaluation strategies
- Leadership and Ethics
- Finance
- Strategic planning

This generalist program allows for the opportunity to complete formal field work. While not all students will opt for these courses, if your employee chooses this option the following will be required:

- **EDU 706 School and community relations**
  - This will require 80 hours of field based work that must be completed in a different educational setting than that in which the candidate is employed per State of Maine Chapter 114.
- **EDU 791/792 Internship**
  - 150 hours completed in a 16 week period at a selected internship site which must be in a different educational setting than that in which the candidate is employed per State of Maine Chapter 114.

A waiver can be filled out to allow students to complete field-based work and internship requirements in their own buildings, but it is important for you as a supervisor to speak with the student about the Department of Education rules for certification in your state.

I,_____, as _____, endorse _____ for the
Supervisor Name *Supervisor Title* *Applicant Name*

Certificate of Advanced Graduate Study program at the University of New England.

_____ _____
Signature of Supervisor *Date*